



## **Guidance Notes on Pre-arrival Registration for Taiwan Residents**

### **Introduction**

1. This leaflet aims at providing information to Taiwan residents who wish to apply for pre-arrival registration through the online “Pre-arrival Registration for Taiwan Residents” (the online service). It is not legally binding. The Immigration Department of the Hong Kong Special Administrative Region (HKSAR) may revise the information according to the prevailing circumstances without prior notice. Please contact the Immigration Department for up-to-date information on the online service.

### **Eligibility Criteria**

2. The following Chinese residents of Taiwan may submit pre-arrival registration to visit the HKSAR through the online service free of charge:
  - (a) (i) they were born in Taiwan; or
  - (ii) they were born outside Taiwan but have been admitted to Hong Kong as Taiwan residents before; **and**
  - (b) they are not in possession of any travel document issued by other authorities outside Taiwan (except “Mainland Travel Permit for Taiwan Residents” (commonly known as “Tai Bao Zheng”) and Entry Permit issued by the Immigration Department of the HKSAR).

Note: This pre-arrival registration is not applicable to Hong Kong permanent resident who has the right of abode in the HKSAR, or Hong Kong resident who has the right to land in the HKSAR.

### **General Procedures**

3. The registrant should visit the GovHK website ([www.gov.hk/par](http://www.gov.hk/par)) for pre-arrival registration. After the required information has been inputted, the computer system will process the registration automatically. The registration result will be made known to the registrant instantly.
4. The successful registrant must print the “Notification Slip for Pre-arrival Registration for Taiwan Residents” (the notification slip) generated by the computer system on an **A4 size blank white paper**.
5. The registrant must check the inputted data on the notification slip to confirm they are true and correct and tally with those on the travel document for re-entry to Taiwan before signing on the notification slip. For a registrant who is under 16

years of age, either his/her parent or legal guardian must check the inputted data and sign on the notification slip.

6. The registrant, when making a pre-arrival registration as well as when presenting the notification slip for arrival immigration clearance in the HKSAR, must hold a travel document valid for re-entry to Taiwan for **at least six months**.
7. In case the pre-arrival registration cannot be completed, the registrant may apply for an entry permit to the Immigration Department under the existing entry arrangement, if necessary. Please see paragraph 25 for general enquiries.

### **Validity of Registration**

8. A pre-arrival registration is valid for two months and good for two entries to the HKSAR with a stay up to 30 days as a visitor on each landing, provided the registrant meets the normal immigration requirements as mentioned in paragraph 13.
9. The registrant will be allowed to make a new registration only when the registration has expired or has been used for two journeys.

### **Registration Enquiry**

10. The registrant may check the validity of the registration and the number of remaining journey(s) through the “Validity Enquiry” function of the online service.
11. In case the notification slip is lost, defaced, damaged or not in compliance with the printing requirement etc, the registrant is required to reprint the notification slip through the “View / Print Registration Notification Slip” function of the online service on his/her own.

### **Immigration Clearance and Conditions of Stay**

12. The registrant must present the notification slip for immigration clearance in the HKSAR. If the notification slip is lost, defaced, damaged or not in compliance with the printing requirement etc, the registrant is required to reprint the notification slip for immigration clearance on his/her own.
13. The registrant is subject to immigration control under the provisions of the Immigration Ordinance, Chapter 115, Laws of Hong Kong. Upon arrival examination, the registrant needs to fulfill the normal immigration requirements, such as having a valid travel document for re-entry to Taiwan, proof of onward/return trip arrangement and sufficient fund as well as having a bona fide purpose of visit, before entry to the HKSAR is granted.

14. If the registrant is granted permission to land, he/she will be issued with a landing slip containing his/her name, Taiwan identity card number and the conditions of stay in the HKSAR. The number of journey(s) completed will be marked on the notification slip.
15. When the first journey is completed, the registrant should retain the notification slip for the second journey. If the notification slip is lost, defaced or damaged after the first journey, the registrant is required to reprint the notification slip through the “View / Print Registration Notification Slip” function on his/her own. The computer system will generate a notification slip which is marked with the first journey completed, for the use of second journey.
16. During his/her stay in the HKSAR, the registrant must carry the notification slip, the landing slip and the travel document for re-entry to Taiwan as proof of his/her permitted stay in the HKSAR.
17. Upon departure, the registrant must present the notification slip, the landing slip and the travel document for re-entry to Taiwan for immigration clearance.
18. A person admitted as a visitor in the HKSAR is not allowed to take any employment, whether paid or unpaid; establish or join in any business; or become a student at a school, university or other educational institution in the HKSAR.

### **Warning**

19. Provision of incorrect information or information inconsistent with the travel document for re-entry to Taiwan may render a registration invalid and/or lead to refusal of the registrant’s entry to the HKSAR.
20. It is an offence for a registrant to make, or any person to aid or abet a registrant to make, any statement or representation which he knows to be false or does not believe to be true in order to obtain permission to enter the HKSAR.

### **Statement of Purpose**

#### **Purpose of Collection**

21. The personal data furnished by the registrant for pre-arrival registration will be used by the Immigration Department for one or more of the following purposes:
  - (a) to process the registration;
  - (b) to administer/enforce relevant provisions of the Immigration Ordinance (Chapter 115) and Immigration Service Ordinance (Chapter 331), and to assist in the enforcement of any other Ordinances and Regulations by other government bureaux and departments through carrying out immigration control duties;

- (c) for statistics and research purposes on the condition that the resulting statistics or results of the research will not be made available in a form which will identify the data subjects or any of them; and
- (d) any other legitimate purposes as may be required, authorised or permitted by law.

The provision of personal data in the process of pre-arrival registration is voluntary. If the registrant does not provide sufficient information, the Immigration Department may not be able to process the registration or to conduct the record search or positively identify the record.

### **Classes of Transferees**

- 22. The personal data provided in the process of pre-arrival registration may be disclosed to government bureaux, departments and other organisations for the purposes mentioned in paragraph 21.

### **Access to Personal Data**

- 23. The registrant has a right to request access to and correction of his/her personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance, Chapter 486, Laws of Hong Kong. The registrant's right of access includes the right to obtain a copy of his/her personal data provided in the registration subject to payment of a fee.
- 24. Enquiries concerning the personal data collected by means of the registration, including application for access and correction, should be addressed to:

Chief Immigration Officer (Other Visas and Permits)  
Immigration Tower  
7 Gloucester Road  
Wan Chai, Hong Kong  
Tel. No.: (852) 2829 3223

### **General Enquiries**

- 25. For general enquiries on pre-arrival registration or other entry arrangements for Taiwan residents, please contact the Immigration Department through:

Tel. No.: (852) 2824 6111  
Fax No.: (852) 2877 7711  
E-mail: [enquiry@immd.gov.hk](mailto:enquiry@immd.gov.hk)  
Website: [www.immd.gov.hk](http://www.immd.gov.hk)

Immigration Department  
The Government of the  
Hong Kong Special Administrative Region