



香港特別行政區政府
入境事務處

樓次：
電話：2829
覆函請註明本處檔號：

第一部
申請人的詳情

英文全名：..... * 先生/太太/女士/小姐
中文姓名(如有中文姓名者請填寫本欄)：.....
香港身分證號碼(如有者)：..... 簽發日期：.....
目前居住地址：..... 國籍：.....
擬在本港逗留多久：..... 目的：.....
到港後擬居住的地址：.....
與保證人的關係：.....
在港的其他親屬(請列出姓名，地址及關係)：.....
.....

第二部
保證人的詳情

英文全名：..... * 先生/太太/女士/小姐
中文姓名(如有中文姓名者請填寫本欄)：.....
出生地點：..... 出生日期：.....
香港身分證號碼：..... 簽發日期：.....
國籍：..... 護照號碼：.....
居港年數：..... 職業：.....
住址：.....
..... 電話：.....
辦事處地址：.....
..... 電話：.....

第三部
保證人證明書

本人證明上述所填報的詳情全屬正確。

據本人對申請人，其僱主或其至親親屬所知，本人進一步證明申請人：

- (甲) 為所述目的而來港一事，宜給予批准；
- (乙) 在居港期間內定當遵守本港法例；及
- (丙) 在香港特別行政區政府入境事務處批准的逗留期限屆滿時，定必離港。

由於申請人擬在香港特別行政區逗留，本人願承擔責任，在入境事務處處長批准其逗留的期限屆滿時，倘申請人仍不離港，將申請人遣返.....(國家名稱)，並於申請人在本港的投資有任何變更或不再投資時通知入境事務處處長。

日期：..... 簽署：.....

第四部
請求用圖文傳真回覆

- * 本人要求用圖文傳真回覆申請人，並負責支付所需費用。
- * 本人認為毋須用圖文傳真回覆申請人。

日期：..... 簽署：.....

(以下由本處填寫)

日期：..... 接受人：.....

* 將不適用者刪去。

(入境事務處處長 代行)

香港灣仔告士打道七號入境事務大樓
圖文傳真：(852) 2824 1133



Floor: _____
 Tel.: 2829
 In reply please quote this ref.: _____

Immigration Department
 The Government of the Hong Kong
 Special Administrative Region

PART A

Particulars of applicant:

Full Name: *Mr/Mrs/Miss/Ms
 Chinese characters (if applicable)
 Hong Kong identity card no. (if any) Date of issue
 Presently residing in Nationality
 Proposed length of stay in the Hong Kong Purpose
 Special Administrative Region (HKSAR)
 Proposed address in the HKSAR

 Relationship with sponsor
 Other relatives in the HKSAR (Please give names, address and relationship)

PART B

Particulars of sponsor:

Full Name: * Mr/Mrs/Miss/Ms
 Chinese characters (if applicable)
 Place of birth Date of birth
 Hong Kong identity card no. Date of issue
 Nationality Passport no.
 Length of residence in the HKSAR Occupation
 Residential address
 Telephone no.
 Business address
 Telephone no.

PART C

Sponsor's Certificate:

I certify that the particulars given are correct.
 I further certify from my personal knowledge of the applicant, of the applicant's employer or of the applicant's close family, that I am able strongly to support the applicant as a person whom I believe:
 (a) is suitable to be allowed into the HKSAR for the purpose stated;
 (b) will abide by the laws of Hong Kong while here; and
 (c) will leave the HKSAR on the expiry of stay granted by the Immigration Department, the Government of the HKSAR.
 In consideration of the applicant's proposed stay in the HKSAR, I undertake to assume responsibility for the applicant's repatriation to (insert name of country) if at the expiration of stay granted by the Director of Immigration, the applicant fails to leave the HKSAR, and I also undertake to inform him of any changes or cessation in the applicant's investment in the HKSAR.

Date Signed

PART D

Request for Fax Reply

* I request that a reply by fax be sent to the applicant and I undertake to pay for the charge incurred.
 * I do not wish to utilize the facility for fax reply.

Date Signed

For Official Use:

Date Accepted by
 (for Director of Immigration)

*Delete where inappropriate
 Immigration Tower, 7 Gloucester Road, Wan Chai, Hong Kong
 Fax: (852) 2824 1133
 E-mail address: enquiry@immd.gov.hk Website: http://www.immd.gov.hk/



香港特別行政區政府
入境事務處

樓次：
電話：2829
覆函請註明本處檔號：

申請在本港投資說明書

- (甲) 下列證件將有助於本處審核有關申請事項：
- (一) 保證人的香港身分證及／或旅行證件副本一份(如以個人名義替申請人作保證)；
 - (二) 保證人的商業登記證明書及／或公司組織章程副本一份(如以公司名義替申請人作保證)；
 - (三) 申請人擬在港經商的詳情及證明；
 - (四) 申請人擬在港投資的詳情及證明，包括實收資本及經費來源；
 - (五) 公司其他董事的個人詳情與住址；與及申請人必須親臨本港的原因；
 - (六) 公司各董事的股權分配詳情及證明；
 - (七) 申請人學歷及經驗(須與職位有關者)的詳情及證明：例如文憑、證書或薦書等副本；
 - (八) 申請人擬積極與本港工商業合作的詳細計劃及證明；
 - (九) 在本港租用商業樓宇的租約證明；
 - (十) 如申請人以前曾在本港居住，亦須遞交證明。
- (乙) 申請人如獲准以僱傭工作身分進入香港特別行政區進行投資，須受下項居留條件限制，就是只可經營或參予經營處長所認可的業務。

有關收集個人資料的目的

收集資料的目的

申請表格所提供的個人資料，入境事務處會用作下列一項或多項的用途：——

- (i) 辦理你的申請；
- (ii) 實施／執行《入境條例》(第 115 章)及《入境事務隊條例》(第 331 章)的有關條文規定，以及履行入境管制職務，藉此協助其他政府決策局和部門執行其他法例和規例；
- (iii) 在有關人士向入境事務處提出申請並提名你為保證人或諮詢人時，將你的資料供作核對用途；
- (iv) 供作統計及研究用途，但所得的統計數字或研究成果不會以識辨各有關的資料當事人或其中任何人的身份的形式提供；以及
- (v) 供作法例規定、授權或准許的其他合法用途。

在申請表格內的個人資料是自願提供的。如果你未能提供充分的資料，本處或許不能辦理你的申請。

資料轉交的類別

為了執行上述的目的，你在申請表格內所提供的個人資料或許會轉交其他政府決策局和部門，以及其他機構。

查閱個人資料

查閱《個人資料(私隱)條例》香港法例第 486 章第 18 及 22 條以及附表 1 第 6 原則，個人有權查閱及改正其個人資料。你的查閱權利包括在繳交有關費用後，索取你在申請表格內所提供的個人資料的副本。

查詢

有關查詢申請表格內的個人資料，包括查閱或改正，可向下列人員提出：——

香港灣仔
告士打道七號
入境事務大樓 24 樓
入境事務處
總入境事務主任(就業及旅遊簽證組)
電話：2294 2299

(請保留此說明書以供日後參考)

香港灣仔告士打道七號入境事務大樓
圖文傳真：(852) 2824 1133



Floor:
Tel.: 2829
In reply please quote this ref.:

Immigration Department
The Government of the Hong Kong
Special Administrative Region

**EXPLANATORY NOTES FOR
APPLICATIONS FOR INVESTMENT IN THE HKSAR**

- (A) The following documents can assist the consideration of the application:
- (i) A copy of the sponsor's Hong Kong identity card and/or travel document (*if he is sponsoring the applicant as an individual*);
 - (ii) A copy of the sponsor's Business Registration Certificate and/or Memorandum of Incorporation and Articles of Association (*if he is sponsoring the applicant as a company*);
 - (iii) Details, with proof, of the applicant's proposed business activities in the HKSAR;
 - (iv) Details, with proof, of the applicant's proposed investment in the HKSAR, his paid-up capital and source of funds;
 - (v) Details of the personal particulars of all other Directors of the company and their whereabouts; reasons why the applicant's presence is essential;
 - (vi) Details, with proof, of the allotment of shares of the company;
 - (vii) Details, with proof, of the applicant's academic qualifications and experience relevant to the post, e.g. copies of diplomas, certificates and testimonials;
 - (viii) Details, with proof, of the applicant's plan to co-operate actively with the HKSAR commerce and industry;
 - (ix) Tenancy agreement of renting office premises in the HKSAR;
 - (x) Evidence of the applicant's past residence in the HKSAR, (*if any*).
- (B) Successful applicant entering the HKSAR for investment under employment status shall be subject to the condition of stay that he shall only establish or join in such business as may be approved by the Director.

Statement of Purpose

Purpose of Collection

The personal data provided in the application form will be used by the Immigration Department for one or more of the following purposes:—

- (i) to process your application;
- (ii) to administer/enforce relevant provisions of the Immigration Ordinance (Chapter 115) and Immigration Service Ordinance (Chapter 331), and to assist in the enforcement of any other Ordinances and Regulations by other government bureaux and departments through carrying out immigration control duties;
- (iii) to process other person's application for immigration facilities in which you are named as a sponsor or referee;
- (iv) for statistics and research purposes on the condition that the resulting statistics or results of the research will not be made available in a form which will identify the data subjects or any of them; and
- (v) any other legitimate purposes as may be required, authorized or permitted by law.

The provision of personal data in the process of your application is voluntary. If you do not provide sufficient information, we may not be able to process your application.

Classes of Transferees

The personal data you provide may be disclosed to government bureaux, departments and other organisations for the purposes mentioned above.

Access to Personal Data

You have a right to request access to and correction of your personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance (Cap. 486). Your right of access includes the right to obtain a copy of your personal data provided in the application form subject to payment of a fee.

Enquiries

Enquiries concerning the personal data collected by means of the application form, including making of access and corrections, should be addressed to:—

Chief Immigration Officer (Employment and Visit Visas Section)
Immigration Department
24th Floor, Immigration Tower
7 Gloucester Road
Wan Chai, Hong Kong
Tel. No.: 2294 2299

(Please retain this sheet for your future reference)

Immigration Tower, 7 Gloucester Road, Wan Chai, Hong Kong
Fax: (852) 2824 1133
E-mail Address: enquiry@immd.gov.hk Website: <http://www.immd.gov.hk>