



香港特別行政區政府
入境事務處

樓次：
電話：2829
覆函請註明本處檔號：

申請來港就讀說明書

- (甲) 下列證件將有助於本處審核有關申請事項：
- (一) 保證人的香港身份證及／或旅行證件副本一份；
 - (二) 申請人擬就讀於該學校而獲發給的取錄信件；
 - (三) 申請人年齡如在十八歲以下，須遞交其父或母的同意書；
 - (四) 保證人的經濟證明：例如銀行月結單、儲蓄戶口存摺、稅單及任職證明書；
 - (五) 保證人願意作為申請人在港的監護人以及將與申請人同住的保證書；或證明申請人已獲認可的寄宿學校供應寄宿學位的憑證；
 - (六) 如申請人以前曾在本港居住，亦須遞交證明。
- (乙) 申請人如獲准以學生身份進入香港特別行政區，須受下列逗留條件限制：
- (一) 只能就讀於指定的學校、大學或其他教育機構，並修讀處長批准修讀的課程；及
 - (二) 不得——
 - (i) 接受有薪或無薪的僱傭工作；或
 - (ii) 開辦或參與任何業務。

有關收集個人資料的目的

收集資料的目的

申請表格內所提供的個人資料，入境事務處會用作下列一項或多項的用途：——

- 一、辦理你的申請；
- 二、實施／執行《入境條例》（第 115 章）及《入境事務隊條例》（第 331 章）的有關條文規定，以及履行入境管制職務，藉此協助其他政府決策局和部門執行其他法例和規例；
- 三、在有關人士向入境事務處提出申請並提名你為保證人或諮詢人時，將你的資料供作核對用途；
- 四、供作統計及研究用途，但所得的統計數字或研究成果不會以識辨各有關的資料當事人或其中任何人的身份的形式提供；以及
- 五、供作法例規定、授權或准許的其他合法用途。

在申請表格內的個人資料是自願提供的，如果你未能提供充分的資料，本處或許不能辦理你的申請。

資料轉交的類別

為了執行上述的目的，你在申請表格內所提供的個人資料或許會轉交其他政府決策局和部門，以及其他機構。

查閱個人資料

根據《個人資料（私隱）條例》第 18 及 22 條以及附表 1 第 6 原則，個人有權查閱及改正其個人資料。你的查閱權利包括在繳交有關費用後，索取你在申請表格內所提供的個人資料的副本。

查詢

有關查詢申請表格內的個人資料，包括查閱或改正，可向下列人員提出：——

總入境事務主任（其他簽證及入境許可組）
香港灣仔
告士打道七號
入境事務大樓七樓
電話：2829 3223

（請保留此說明書以供日後參考）

香港灣仔告士打道七號入境事務大樓
圖文傳真：(852) 2824 1133 • 電郵地址：enquiry@immd.gov.hk
網址：http://www.immd.gov.hk/



Floor:
Tel.: 2829
In reply please quote this ref.:

Immigration Department
The Government of the Hong Kong
Special Administrative Region

**EXPLANATORY NOTES FOR
APPLICATIONS FOR EDUCATION IN THE HKSAR**

- (A) The following documents can assist the consideration of the application:
- (i) A copy of the sponsor's Hong Kong identity card and/or travel document;
 - (ii) A letter of acceptance from the school which the applicant wishes to enter;
 - (iii) If the applicant is under the age of 18, a letter of consent from one of the applicant's parents;
 - (iv) Evidence of the sponsor's financial standing, e.g. bank statements, savings accounts passbooks, tax receipts and employment certificates;
 - (v) An undertaking that the sponsor is prepared to act as the guardian in the HKSAR and that the applicant will be staying with him; or evidence that a place has been provided in a recognized boarding school;
 - (vi) Evidence of the applicant's past residence in the HKSAR (*if any*).
- (B) Successful applicant entering the HKSAR as a student shall be subject to the following conditions of stay:
- (i) that he shall become a student only at a specified school, university or other educational institution and undertake such course of study as may be approved by the Director; and
 - (ii) that he shall not—
 - (a) take any employment, whether paid or unpaid; or
 - (b) establish or join in any business.

Statement of Purpose

Purpose of Collection

The personal data provided in the application form will be used by Immigration Department for one or more of the following purposes:—

- (a) to process your application;
- (b) to administer/enforce relevant provisions of the Immigration Ordinance (Chapter 115) and Immigration Service Ordinance (Chapter 331), and to assist in the enforcement of any other Ordinances and Regulations by other government bureaux and departments through carrying out immigration control duties;
- (c) to process other person's application for immigration facilities in which you are named as a sponsor or referee;
- (d) for statistics and research purposes on the condition that the resulting statistics or results of the research will not be made available in a form which will identify the data subjects or any of them; and
- (e) any other legitimate purposes as may be required, authorized or permitted by law.

The provision of personal data in the process of your application is voluntary. If you do not provide sufficient information, we may not be able to process your application.

Classes of Transferees

The personal data you provide may be disclosed to government bureaux, departments and other organisations for the purposes mentioned above.

Access to Personal Data

You have a right to request access to and correction of your personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided in the application form subject to payment of a fee.

Enquiries

Enquiries concerning the personal data collected by means of the application form, including making of access and corrections, should be addressed to:—

Chief Immigration Officer (Other Visas and Permits Section)
7th Floor, Immigration Tower
7 Gloucester Road
Wan Chai, Hong Kong
Tel. No.: 2829 3223

(Please retain this sheet for your future reference)

Immigration Tower, 7 Gloucester Road, Wan Chai, Hong Kong
Fax: (852) 2824 1133 • E-mail Address: enquiry@immd.gov.hk
Website: <http://www.immd.gov.hk/>



香港特別行政區政府
入境事務處

樓次：
電話：2829
覆函請註明本處檔號：

第一部
申請人的詳情

英文全名：..... * 先生/太太/小姐/女士
中文姓名(如有中文姓名者請填寫本欄)：.....
香港身份證號碼(如有者)：..... 簽發日期：.....
目前居住地址：..... 國籍：.....
擬在本港逗留多久：..... 目的：.....
到港後擬居住的地址：.....
與保證人的關係：.....
在港的其他親屬(請列出姓名，地址及關係)：.....
.....

第二部
保證人的詳情

英文全名：..... * 先生/太太/小姐/女士
中文姓名(如有中文姓名者請填寫本欄)：.....
出生地點：..... 出生日期：.....
香港身份證號碼：..... 簽發日期：.....
國籍：..... 護照號碼：.....
居港年數：..... 職業：.....
住址：.....
..... 電話：.....
辦事處地址：.....
..... 電話：.....

第三部
保證人證明書

本人證明上述所填報的詳情全屬正確。

據本人對申請人，其僱主或其至親親屬所知，本人進一步證明申請人：

- (甲) 為所述目的而來港一事，宜給予批准；
- (乙) 在居港期間內定當遵守本港法例；及
- (丙) 在香港特別行政區政府入境事務處批准的逗留期限屆滿時，定必離港。

我同意為辦理本人的申請而進行任何有關查詢。

由於申請人擬在本港逗留，本人願承擔責任，在香港特別行政區政府入境事務處批准其逗留的期限屆滿時，倘申請人仍不離港，將申請人遣返..... (國家名稱)，並於申請人轉讀任何教育院校前，須得入境事務處處長的批准，又或申請人不再就讀時通知香港特別行政區政府入境事務處。

日期：..... 簽署：.....

第四部
請求用圖文傳真回覆

- * 本人要求用圖文傳真回覆申請人，並負責支付所需費用。
- * 本人認為毋須用圖文傳真回覆申請人。

日期：..... 簽署：.....

(以下由本處填寫)

日期：..... 接受人：.....

入境事務處處長

* 將不適用者刪去。

(代行)

香港灣仔告士打道七號入境事務大樓
圖文傳真：(852) 2824 1133 • 電郵地址：enquiry@immd.gov.hk
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Immigration Department
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PART A

Particulars of applicant:

Full Name: *Mr./Mrs./Miss/Ms.
Chinese characters (if applicable)
Hong Kong identity card no. (if any) Date of issue
Presently residing in Nationality
Proposed length of stay in the HKSAR Purpose
Proposed address in the Hong Kong Special Administrative Region (HKSAR)
Relationship with sponsor
Other relatives in the HKSAR (please give names, address and relationship)

PART B

Particulars of sponsor:

Full Name: * Mr./Mrs./Miss/Ms.
Chinese characters (if applicable)
Place of birth Date of birth
Hong Kong identity card no. Date of issue
Nationality Passport no.
Length of residence in the HKSAR Occupation
Residential address Telephone no.
Business address Telephone no.

PART C

Sponsor's Certificate:

I certify that the particulars given are correct.
I further certify from my personal knowledge of the applicant, of the applicant's employer or of the applicant's close family, that I am able strongly to support the applicant as a person whom I believe:
(a) is suitable to be allowed into the HKSAR for the purpose stated;
(b) will abide by the laws of Hong Kong while here; and
(c) will leave the HKSAR on the expiry of stay granted by the Immigration Department, the Government of the HKSAR.
I consent to the making of any enquiries necessary for the processing of my application.
In consideration of the applicant's proposed stay in the HKSAR, I undertake to assume responsibility for the applicant's repatriation to (insert name of country) if at the expiration of stay granted by the Director of Immigration, the applicant fails to leave the HKSAR, and I also undertake to seek his approval prior to applicant's transfer to any educational institution in the HKSAR and inform him the cessation in the applicant's education here.

Date Signed

PART D

Request for Fax Reply:

* I request that a reply by fax be sent to the applicant and I undertake to pay for the charge incurred.
* I do not wish to utilize the facility for fax reply.

Date Signed

For Official Use:

Date Accepted by
(for Director of Immigration)

*Delete where inappropriate

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