

此欄由辦理機關填寫 For official use only

Application and identification document checked in order.

Signature of Registration Officer _____

Name of Registration Officer _____ Date: _____

Remarks _____

Reasons:

- A. Emigration
- B. Property transaction
- C. Entry application for spouse/others
- D. COE application
- E. Certification of personal particulars
- F. Others _____

Fee _____

Receipt number _____

Shroff's signature _____ Date: _____

Office _____

填表須知：

1. 領取此表格無須繳費。
2. 有關申請簽發登記事項證明書的費用，請參閱收費表 (ROP 150)，並須在遞交申請書時繳交。
3. 此表格須用黑色墨水，並以中文或英文填寫。
4. 申請人必須簽署此表格。
5. 申請人必須親身前往人事登記辦事處辦理申請。
6. 根據人事登記規例第 21 條的規定，申請人或須出示書面證明，以支持他在甲部及乙部所提供的資料。
7. 在申請時作虛假陳述或提供在要項上屬虛假的資料，即屬違法。

Notes for Guidance:

1. This form is issued free of charge.
2. Fee for application for a Certificate of Registered Particulars is shown in the fee leaflet (ROP 150) and shall be payable at the time of application.
3. This form may be completed in Chinese or English but must be completed in black ink.
4. This form must be signed by the applicant.
5. The applicant must attend any Registration of Persons Office in person for the application.
6. In accordance with Regulation 21 of the Registration of Persons Regulations, applicants may be required to produce document in support of the particulars given in Part A and Part B.
7. It is an offence in law to make a statement or furnish information upon application which is false in any material particulars.

有關收集個人資料的目的

收集資料的目的

1. 你在是項申請所提供的個人資料，香港特別行政區政府入境事務處會用作下列一項或多項的用途：
 - (a) 根據《人事登記條例》(第 177 章) 及其附屬規例，辦理你申請登記及申請身份證事宜；
 - (b) 根據《陪審團條例》(第 3 章) 以便高等法院司法常務官制定陪審員的臨時名單；
 - (c) 以便選舉事務處修訂選民登記冊；
 - (d) 根據《人事登記條例》(第 177 章) 及其附屬規例，行使權力和執行職務，包括按政務司司長根據《人事登記條例》第 11 條所作的書面批准披露資料；
 - (e) 實施／執行《入境條例》(第 115 章) 及《入境事務隊條例》(第 331 章) 的有關條文規定，以及履行入境管制職務，藉此協助其他政府決策局和部門執行其他法例和規例；
 - (f) 在有關人士向入境事務處提出申請並提名你為保證人或諮詢人時，將你的資料供作核對用途；
 - (g) 供作統計及研究用途，但所得的統計數字或研究成果不會以識辨各有關的資料當事人或其中任何人的身份的形式提供；以及
 - (h) 供作法例規定、授權或准許的其他合法用途。

根據《人事登記規例》(第 177A 章)，登記人士必須提供其個人資料。若你無合理辯解而沒有遵從有關法例規定，即會觸犯法例。此外，如果你未能提供充分個人資料，本處亦無法辦理你的申請。

資料轉交的類別

2. 為了上文第 1 段所述的目的，你在本表格內所提供的個人資料或會向其他政府決策局、部門或機構披露。

查閱個人資料

3. 根據《個人資料(私隱)條例》(第 486 章) 第 18 及 22 條以及附表 1 第 6 項原則，你有權查閱及改正你的個人資料。你的查閱權利包括在繳交有關費用後，索取你在本表格內所提供的個人資料的副本。
4. 如就本表格所收集的個人資料有任何查詢，包括查閱或改正有關資料，可向下列人員提出：

香港灣仔
告士打道七號
入境事務大樓十二樓
行政主任(人事登記) 支援
電話：2829 3429

查詢

5. 如有任何查詢，請瀏覽入境事務處網頁的「常見問題」：www.immd.gov.hk/cht/html/faq.htm。你亦可致電查詢熱線 (2824 6111)，或以圖文傳真 (2877 7711) 或電郵 (enquiry@immd.gov.hk) 向入境事務處查詢及聯絡組提出。

Statement of Purpose

Purpose of Collection

1. The personal data furnished in the application will be used by Immigration Department, the Government of the HKSAR for one or more of the following purposes:
 - (a) to process your application for registration and application for an identity card under the Registration of Persons Ordinance (Chapter 177) and its subsidiary Regulations;
 - (b) to enable the Registrar of the High Court to compile a provisional list of jurors under the Jury Ordinance (Chapter 3);
 - (c) to enable the Registration and Electoral Office to revise the electoral register;
 - (d) to exercise the powers and carry out the duties under the Registration of Persons Ordinance (Chapter 177) and its subsidiary Regulations including disclosure of information as permitted in writing by the Chief Secretary for Administration by virtue of section 11 of the Registration of Persons Ordinance;
 - (e) to administer/enforce relevant provisions of the Immigration Ordinance (Chapter 115) and Immigration Service Ordinance (Chapter 331), and to assist in the enforcement of any other Ordinances and Regulations by other government bureaux and departments through carrying out immigration control duties;
 - (f) to process other person's application for immigration facilities in which you are named as a sponsor or referee;
 - (g) for statistics and research purposes on the condition that the resulting statistics or results of the research will not be made available in a form which will identify the data subjects or any of them; and
 - (h) any other legitimate purposes as may be required, authorised or permitted by law.

The provision of personal data is obligatory for registration under the Registration of Persons Regulations (Chapter 177A). Any person who without reasonable excuse, fails to comply with the statutory requirement shall be guilty of offences under the Ordinance. In addition, if you do not provide sufficient information, we would not be able to process your application.

Classes of Transferees

2. The personal data you provide may be disclosed to government bureaux, departments and other organisations for the purposes mentioned in paragraph 1 above.

Access to Personal Data

3. You have a right to request access to and correction of your personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance (Chapter 486). Your right of access includes the right to obtain a copy of your personal data provided in this form subject to payment of a fee.
4. Enquiries concerning the personal data collected by means of this form, including making of access and corrections, should be addressed to:

Executive Officer (Registration of Persons) Support
12/F Immigration Tower,
7 Gloucester Road,
Wanchai, Hong Kong
Tel: 2829 3429

Enquiries

5. If you have any enquiry, please refer to the "Frequently Asked Questions" on the Immigration Department website: www.immd.gov.hk/ehhtml/faq.htm. You may also call our enquiry hotline at 2824 6111, or send your questions to our Information and Liaison Section by fax at 2877 7711 or e-mail at enquiry@immd.gov.hk.