



**AUTHORIZATION FOR COLLECTION OF
HONG KONG SPECIAL ADMINISTRATIVE REGION MULTIPLE ENTRY PERMIT**

PLEASE READ THE FOLLOWING NOTES CAREFULLY BEFORE COMPLETING THIS FORM

1. Your Hong Kong Special Administrative Region Multiple Entry Permit is a very important document. It must be handled with care and should not be left in someone else's possession under normal circumstances. Therefore, it is at your own risk to authorize a representative to collect your Hong Kong Special Administrative Region Multiple Entry Permit on your behalf.
2. If you are unable to collect the Hong Kong Special Administrative Region Multiple Entry Permit in person during the period of collection, you may authorize someone to do it on your behalf. However, you are required to observe the following points:—
 - (a) Select your representative carefully. A close relative is preferred.
 - (b) The authorized person must be over the age of 18 and has to produce his/her Hong Kong identity card for identification.
 - (c) Your old Hong Kong Special Administrative Region Multiple Entry Permit (if you are holding one) and the call card must be produced when making collection by authorization.
 - (d) The acceptance of an authorization application *does not* preclude the possibility that you will be required to attend in person for further formalities. In this event, your authorization is void.
 - (e) The signature in the authorization must be the same as that signed by the applicant on the application form.
3. This form is issued free of charge.

Authorization

I, _____, authorize *Mr/Mrs/Mdm/Miss _____
(relationship with me _____) holding identity card number _____ and
residing at _____ (Telephone number _____)
to collect:—

*my/my child's (_____) Hong Kong Special Administrative Region Multiple
Entry Permit on my behalf. name of child

Signature _____

Name in Block Letters _____

Date _____

* Delete where inappropriate

For Official use

Application approved.

Signature _____

Name & Rank _____

Date _____

Hong Kong Special Administrative Region Multiple
Entry Permit number

_____ issued and receipt acknowledged.

Signature _____

Representative's name _____

and identity card number _____

Date _____



收取香港特別行政區多次入境許可證授權書

填寫本表格前，請詳閱下列說明：

- 一、你的香港特別行政區多次入境許可證是非常重要的文件，須妥為保管，在通常情況下不應交予他人。因此，你若授權他人代表你取多次入境許可證，你本身須負全責。
- 二、你如在取證期間不能親身領取香港特別行政區多次入境許可證，可授權他人代取，但須注意下列數點：——
 - (甲) 小心選擇代取人，近親較為適當。
 - (乙) 代取人須年滿十八歲，並須出示其香港身份證以證明其身份。
 - (丙) 以授權方式取證時，須交出你的舊香港特別行政區多次入境許可證（如有者）及通知咭。
 - (丁) 授權取證的申請倘獲得接納，並不表示你毋須親身前來辦理進一步手續。如有此情況，你的授權書當視作無效。
 - (戊) 授權書上的簽署，必須與申請書上申請人所作的簽署相同。
- 三、領取此表格毋須繳費。

授權書

本人 _____，授權 _____ *先生/女士/小姐（與本人的關係是 _____）即身份證 _____ 號的持有人，現居於 _____
_____（電話號碼： _____）代本人取下列證件：——

*本人/本人子女（姓名是： _____）的香港特別行政區多次入境許可證。

簽署： _____

姓名： _____

日期： _____

*將不適用者刪去

本節由本處職員填寫

申請獲准。

簽署： _____

姓名及職級： _____

日期： _____

香港特別行政區多次入境許可證號碼 _____
經已發出，並已簽名證明收到。

簽署： _____

代取人姓名： _____

身份證號碼： _____

日期： _____

有關收集個人資料的目的

收集資料的目的

申請表格(I.D. 678A)所提供的個人資料，入境事務處會用作下列一項或多項的用途：——

- (i) 辦理你的申請；
- (ii) 實施／執行《入境條例》(第115章)及《入境事務隊條例》(第331章)的有關條文規定，以及履行入境管制職務，藉此協助其他政府決策局和部門執行其他法例和規例；
- (iii) 在有關人士向入境事務處提出申請並提名你為保證人或諮詢人時，將你的資料供作核對用途；
- (iv) 供作統計及研究用途，但所得的統計數字或研究成果不會以識辨各有關的資料當事人或其中任何人的身份的形式提供；以及
- (v) 供作法例規定、授權或准許的其他合法用途。

在申請表格內的個人資料是自願提供的。如果你未能提供充分的資料，本處或許不能辦理你的申請。

資料轉交的類別

為達到上述的目的，你在申請書內所提供的個人資料，或會向其他政府決策局和部門及其他機構披露。

查閱個人資料

根據《個人資料(私隱)條例》(香港法例第486章)第18及22條以及附表1第6項原則，個人有權查閱及改正其個人資料。你的查閱權利包括在繳交有關費用後，索取你在申請書內所填報的個人資料的副本。

查閱

查詢本表格內的個人資料，包括查閱或改正，可向下列人員提出：——

新界將軍澳寶邑路61號
入境事務處總部行政大樓5樓
入境事務處
其他簽證及入境許可組
總入境事務主任
電話：(852) 2829 3223

Statement of Purpose

Purpose of Collection

The personal data provided in the application form (I.D. 678A) will be used by the Immigration Department for one or more of the following purposes:—

- (i) to process your application;
- (ii) to administer/enforce relevant provisions of the Immigration Ordinance (Chapter 115); Immigration Service Ordinance (Chapter 331) and to assist in the enforcement of any other Ordinances and Regulations by other government bureaux and departments through carrying out immigration control duties;
- (iii) to process others' applications for immigration facilities in which you are named as a sponsor or referee;
- (iv) for statistics and research purposes on the condition that the resulting statistics or results of the research will not be made available in a form which will identify the data subjects or any of them; and
- (v) any other legitimate purposes as may be required, authorized or permitted by law.

The provision of personal data in the process of your application is voluntary. If you do not provide sufficient information, we may not be able to process your application.

Classes of Transferees

The personal data you provide may be disclosed to government bureaux, departments and other organizations for the purposes mentioned above.

Access to Personal Data

You have a right to request access to and correction of your personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance (Cap. 486). Your right of access includes the right to obtain a copy of your personal data provided in the application form subject to payment of a fee.

Enquiries

Enquiries concerning the personal data collected by means of the application form, including making of access and corrections, should be addressed to:—

Chief Immigration Officer
Other Visas and Permits Section
Immigration Department
5th Floor, Administration Tower
Immigration Headquarters
61 Po Yap Road
Tseung Kwan O, New Territories
Tel. No.: (852) 2829 3223